

AHMADU BELLO UNIVERSITY – ZARIA: INVITATION FOR PRE-QUALIFICATION FOR WORKS/SUPPLY AND EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR TETFUND NORMAL INTERVENTION, TETFUND ENTREPRENEURSHIP, TETFUND MAINTENANCE, TETFUND LIBRARY INTERVENTION, ROAD CONSTRUCTION PROJECTS, CAPITAL APPROPRIATION 2022, NEEDS ASSESSMENT PROJECTS, PROCUREMENT OF VEHICLES AND IGR PROJECTS

Overview

AHMADU BELLO UNIVERSITY – ZARIA

INVITATION FOR PRE-QUALIFICATION FOR WORKS/SUPPLY AND EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR TETFUND NORMAL INTERVENTION, TETFUND ENTREPRENEURSHIP, TETFUND MAINTENANCE, TETFUND LIBRARY INTERVENTION, ROAD CONSTRUCTION PROJECTS, CAPITAL APPROPRIATION 2022, NEEDS ASSESSMENT PROJECTS, PROCUREMENT OF VEHICLES AND IGR PROJECTS

(1) INTRODUCTION

Ahmadu Bello University (ABU), Zaria is an Educational Institution under the Federal Ministry of Education. Experienced and competent Contractors/ Suppliers/Vendors are to submit Pre-qualification (Technical Bid)/Expression of Interest for the under listed projects: TETFund Normal Intervention, TETFund Entrepreneurship, TETFund Maintenance, TETFund Library Intervention, Road Construction Projects, Capital Appropriation 2022, NEEDS Assessment Projects, Procurement of Vehicles and IGR Projects.

(2) SCOPE OF WORK/SUPPLIES/SERVICES

- (A) Construction of New Academic Building and Others
- (B) Construction of Roads

- (C) Renovation and Upgrade of existing structure
- (D) Supply, Installation of Teaching and Research Equipment & Vehicles
- (E) Consultancy Services

(3) ELIGIBILITY REQUIREMENTS:

(i) Evidence of certificate of incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 & CAC7 with evidence of company annual returns to CAC for the past three years (2019, 2020 & 2021). Business Name is also acceptable for Services;

(ii) Evidence of Company's Income Tax Clearance Certificate or Personal Income Tax Clearance of all the Partners in case of Business Name) for the last three (3) years (2019, 2020 & 2021), valid till 31st December, 2022 with minimum average annual turnover of N50 million;

(iii) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(iv) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(v) Evidence of Nigeria Social Insurance Trust (NSITF) Compliance Certificate valid till 31st December, 2022;

(vi) Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2022 or valid Certificate issued by the BPP;

(vii) A Sworn Affidavit:

- that no Partner/ Director has been convicted in any country for criminal offences related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter;
- disclosing whether or not any officer of the relevant committees of Ahmadu Bello University, Zaria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that the company does not at the time of this bid have any existing loan or financial liability with a bank, other financial institutions or third party that is classified as doubtful, -non-

performance, bad or whose repayment portion has been outstanding for the last four (4) months;

(viii) Company's Audited Accounts for the last three (3) years – 2019, 2020 & 2021, duly acknowledged by the Federal Inland Revenue Service (FIRS);

(ix) Reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(x) Verifiable documentary evidence of at least three (3) projects of similar nature and complexity comparable to the works under consideration within the last five (5) years (Copies of letters of award/ Certificates of completion, Valuation Certificate and photographs of the projects are to be attached);

(xi) Company's profile with the Curriculum Vitae of at least three (3) key professionals including photocopies of relevant academic and professional qualifications such as ARCON, COREN, QSRBN etc. with attestation of availability and contact phone numbers;

(xii) Works: List of Plants and Equipment with proof of ownership/Lease;

(xiii) **For Category D:**

- Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
- Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for this Lot;

(xiv) For Category E (Consultancy Services): Evidence of Firm's current registration with relevant regulatory professional body(ies);

(xv) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

(xvi) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) SUBMISSION OF PREQUALIFICATION DOCUMENTS AND EXPRESSION OF INTEREST (EOI)

Prospective bidders are to submit pre-qualification documents and/or EOI for each of the lot desired in two (2) hard copies packaged in sealed envelopes and clearly marked as 'TECHNICAL BID' or "EOI" and addressed to the "The Vice-Chancellor, Ahmadu Bello University, P.M.B. 1045, Zaria, Kaduna State" No. 3 VONTRAC Building Site II.

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender Box in the address above, **not later than 12:00 noon on Monday, 9 May, 2022.**

(5) OPENING OF PRE-QUALIFICATION DOCUMENTS AND EXPRESSION OF INTEREST (EOI)

The EOI and the pre-qualification documents will be opened immediately after the deadline for submission at **12:00 noon on Monday, 9 May, 2022** at No. 3, VONTRAC Building, Site II Procurement Unit Hall.

Please, ensure that you sign the Bid Submission Register in the office of the Head of Procurement. A. B.U, Zaria, as the University will not be held liable for misplaced or wrong submitted bids/EOI.

(6) GENERAL INFORMATION

- (a) Bids/EOI must be in English language and signed by an official authorised by the bidder;
- (b) Bids/EOI submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All cost will be borne by the bidders;
- (e) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID- 19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (f) Bidders can submit through Post (Courier Services);

(g) Pre-qualification: Only pre-qualified bidders at technical evaluation will be invited at a later date for collection of tender documents;

(h) Services: Only shortlisted firms will be contacted at a later date for collection of Request for Proposal (RfP);

(i) A.B.U Zaria reserves the right to verify the authenticity of any claims made on documents submitted and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary.

(j) A.B.U Zaria is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

**VICE-CHANCELLOR
AHMADU BELLO UNIVERSITY, ZARIA**